

# Payment Portal FAQ's

- **What types of payment methods can I use?**
  - Credit Cards: Visa, Mastercard, Discover & American Express
  - Bank Debit Cards
  - ACH – Bank Account Transfers
- **How do I use the portal? What are my next steps?**
  - Create a payment portal account:
    - Enter your name and create a password
    - You will receive a validation email that your account has been created and a link to log in
  - Link your Elliott Davis Account to your payment portal account
    - Once logged in to your payment portal
      - Select your name in the top right of the screen
      - Select "Add an Account" from the dropdown menu
      - Input your Elliott Davis client ID and any invoice number
    - Hooray! Your two accounts should now be linked
- **What can I do in the new payment portal?**
  - Pay single invoices or multiple invoices at once
  - Save a favorite payment method for future invoice payments
  - Schedule a recurring payment to be made to Elliott Davis
- **What if I need help using the payment portal?**
  - When using the payment portal, at the bottom-left of the screen there is a chat option where a live customer service representative would be happy to promptly help you.